

SAE 1.03: Oral presentation assessment sheet

Name:

Group:

GRADE:

		VG	G	FG	Average	Below Av.	Unsatisfactory
Content	/6	6	4,5	4	3	2,5	1
introducing oneself		greeting:		name:		status:	
qualities/skills demonstrated		activities/experiences:		study choice: expectations / hopes / fears			
career plan		organization type:		business sector:			
relevance and completeness of information		role(s):		training plan:			
presentation vocabulary structure linking ending		reasons (strong points, interests):					
Language	/6	6	4,5	4	3	2,5	1
speech clarity		very clear		fairly clear		not clear at all	
pronunciation		stress:		vowel sounds:		diphthongs: -th: -ed:	
		correct		needs improvement		very faulty	
grammar		some nonsense		many severe mistakes			
		a few severe mistakes		few mistakes		excellent	
vocabulary		rich and accurate		not very rich but fairly accurate		poor	
		some barbarisms/Gallicisms		many barbarisms/Gall.			
penalty for not using vocabulary studied in class		has used Useful vocabulary sheet / vocabulary studied in class					
		-0.5		-1		-1.5 -2	
Communication skills	/5	5	4	3	2,5	2	1
voice/tone		strong voice		voice too low		inaudible	
				lively		monotone	
eye-contact		good		fairly good		not much none	
body language		appropriate		inappropriate (sway / hands in pockets / leans on chair/table)			
professionalism		professional		fairly professional		unprofessional	
		French interferences		asks for vocabulary			
		handling of questions (if any)					
fluency		fluent		a few blanks		very hesitant	
Overall impression	/3	3	2,5	2	1,5	1	0,5
mastery (practice)		well mastered		fairly well mastered		not mastered	
confidence		very confident		lacks confidence			
speech quality		excellent		good		fairly good average unsatisfactory	
enthusiasm		eager		a little dull		lackadaisical	

✓ right

✗ wrong

~ so-so